

THE WESTIN

BEIJING

Financial Street

北京金融街威斯汀大酒店

Treasury Markets Summit 2010

Room Reservation Form

Family Name:		First Name:		<input type="checkbox"/> Mr. <input type="checkbox"/> Ms.
Family Name:		First Name:		<input type="checkbox"/> Mr. <input type="checkbox"/> Ms.
Check-in Date:		Check-out Date:		Time:
Organisation:		Position:		
Telephone:				
E-mail:				
Room Type:	<input type="checkbox"/> Westin Room (king)		<input type="checkbox"/> Westin Room (twin)	
	<input type="checkbox"/> Smoking Room		<input type="checkbox"/> Non-smoking Room	
Room Rate:	Westin Room @ RMB 1,200 nett with one breakfast (rate is inclusive of 15% surcharge)			
2nd Breakfast at RMB 208+15% svc charge		<input type="checkbox"/> One <input type="checkbox"/> Two		
Need airport transfer service (Y/N):		Type of Car : Audi A6 @ RMB600 one way		
Arrival Flight No.:		Arrival Time:		
Departure Flight No.:		Departure Time:		
Method of Payment:				
Type of Credit Card:		Expiry Date:		
No. of Credit Card:				
Any Special Request:				

Remarks: The individual guest's credit card details per room is needed. The guest has to be responsible for the payment equivalent to one night room charge for each no show room or cancellation. If the booking is cancelled before one day or on same day of arrival, we will charge one night for cancellation.

Please send this booking form directly to WESTIN BEIJING by fax: **(010) 6629 7546** or via email: **reservation.beijing@westin.com**

For any other inquiry, you can reach us at **(010) 6606 8866 ext. 7000**